



**CITY OF RICHMOND HILL
WORKSHOP OF THE MAYOR AND COUNCIL**

**Tuesday, June 20, 2023
6:00 P.M.**

**City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia 31324**

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Les Fussell, Robbie Ward, and Steve Scholar

Staff Present: Chris Lovell, *City Manager*; Dawnne Greene, *City Clerk*; Derrick Cowart, *Finance Director*; Randy Dykes, *Planning & Zoning Director*; Donna Wood, *Human Resource Director* and Christy Sherman, *Convention and Visitors Bureau Director*.

Mayor Carpenter called the meeting to order at 6:00 P.M. Councilmember Cox gave the invocation. The Pledge of Allegiance was led by Councilmember Fussell.

PLANNING AND ZONING

Planning and Zoning Director Randy Dykes presented Council with a petition to amend the City of Richmond Hill Unified Development Ordinance (UDO). This petition would amend Article 6 – Residential Districts; Article 11 – Overlay Districts; Article 12 – General Provisions; Article 13 – Conditional Uses; Article 14 – Parking and Loading; Article 16 Signs; Article 21 – Subdivision – Purpose and Procedures; Article 23 – Subdivision – Plat Specifications; Article 32 – Definitions; Appendix F – Residential Infill Development District. City Attorney Ray Smith had no additional amendments. Council requested a few changes be made to the amendments.

Additionally, Council was presented with the preliminary plat submitted by Sam Patel of Buckhead-10 Hospitality, LLC for the subdivision of parcel 0473-001.

Council was also presented with the preliminary plat for Port Royal Townhomes, map & parcel 05408618. Mr. Dykes states that they are waiting for Bryan County on buffer approvals.

Council reviewed a contract with SAFEbuilt. Council requested the item be placed on the consent agenda for the July 5, 2023 meeting.

CITY MANAGER

City Manager Chris Lovell presented Council with a proposal for a Community House market study. Council requested to have the study placed on the consent agenda for July 5, 2023.

Council was presented with a proposal for use of the J.F. Gregory Park Pavilion by the Richmond Hill Farmers Market. Council requested more information about the rental income from the pavilion over the past year.

City Manager Chris Lovell also presented the Council with a quote for the purchase and installation of carpet at the City Center from M&J Carpet Store Plus in the amount of \$57,960.85. Council agreed to place this item on the consent agenda for the July 5, 2023 meeting.

City Manager Chris Lovell gave Council an update on the Route 144 Tree Canopy.

FINANCE

Finance Director Derrick Cowart presented Council with a tentative calendar for millage rate approval.

Council was informed that the City of Richmond Hill received the 2021 Government Finance Officers Association's Certificate of Excellence for the Financial Report.

Trey Scott, Partner with Mauldin gave a presentation of the 2022 Annual Comprehensive Financial Report.

Adjourn Workshop

Attest:

Russ Carpenter
Mayor

Dawnne Greene
City Clerk



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Tuesday, June 20, 2023 | 6:00 P.M.

CITY COUNCIL SPECIAL CALLED MEETING MINUTES

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Les Fussell, Robbie Ward, and Steve Scholar

Approval of the preliminary plat submitted by **Pulte Homes for the Heartwood Del Webb** development to be located off Belfast Keller Road, a portion of map & parcel number 040-004.

Councilmember Scholar made a motion to approve the plat submission by Pulte Homes for the Heartwood Del Webb. The motion was seconded by Councilmember Ward. Motion carried in the affirmative by all.

No further business was addressed during this special called meeting.

There being no further business, the meeting adjourned at 6:59 P.M. in a motion by Councilmember Fussell. Motion was seconded by Councilmember Cox. Motion carried in the affirmative by all.

Attest:

Russ Carpenter
Mayor

Dawnne Greene
City Clerk